Ignite Reading At Home Learning Guide

How Students Can Access Their Tutoring Sessions from Home, resolve technical issues, and communication/supervision expectations.

What is Ignite Reading?

Ignite Reading's mission is to ensure that every student is an independent reader by the start of second grade. Ignite Reading provides tutoring sessions that are virtual, 1:1, 15 minutes/day, and targeted to precisely the skills each child needs to solidify the Word Recognition strands of Scarborough's Reading Rope in service of automatic word recognition and fluency.

Purpose of this Guide

The purpose of this guide is to help families and caregivers support the Ignite Reading tutoring program from home. Students can join their Ignite Reading sessions using their own devices by launching the Ignite Reading Platform.

Clever and Classlink make it easy to access learning tools like the **Ignite Reading Platform** with just one username and password. For students logging in manually, the platform can still be accessed directly without using Clever or Classlink.

This guide includes best practices/suggestions on the following:
- Joining the Tutoring Session
- Setting Up Your Ignite Reading Area
- Additional Resources & Trouble-Shooting Tips

Contact Information

If your child is having trouble logging on to their session, please reach out to your school's contact. Please include the following info when you reach out to your school's contact.
- Your child's first and last name
- Tutoring session time

Joining the Tutoring Session

Be On Time!

- It is very important that your child joins their session on time, as sessions are limited to a scheduled 15 minute window. Consider setting an alarm 5 minutes before the start of the session to ensure your child joins on time. Sessions last for 15 minutes. Please note your child will be

allowed into the lesson space by the tutor. You may need to wait 1-2 min as the tutor transitions from their previous session.

- ○ NOTE: Your child or school should have communicated your child's session time. If not, please contact your school for that information.

Joining Sessions:
School Device Sent Home: Accessing Ignite Reading

Schools can print out a Clever Badge or Classlink QuickCard and send these home with students. These are QR codes that make it easy to log into your Clever portal or Classlink launchpad using your computer's webcam - no need to remember your username and password.

**Clever or Classlink step by step log in instruction**

1. **Log in to Clever.** Students should log into Clever as they normally do - through a password or QR code.
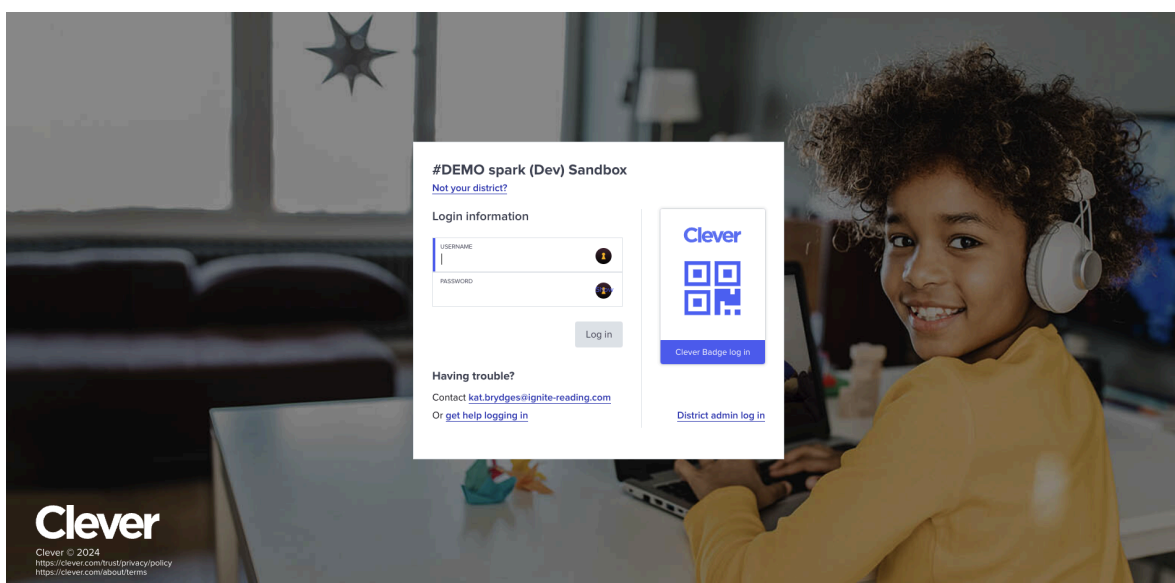

2. **Select the Ignite Reading application**. We recommend bookmarking the Ignite Reading application to keep it at the top of your screen for easy access.

3. **The Join/Go page will appear.** The top right corner shows the student's full first name and last initial. When clicked, the student's full name will appear, allowing the teacher to quickly identify which student is logged in.
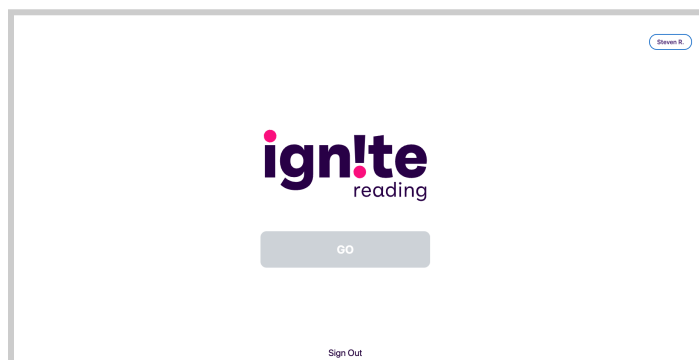
4. **Click the pink "GO" button.** At the start of the session, the "GO" button will change from gray to pink. Students can click the pink button to open the LessonSpace session.
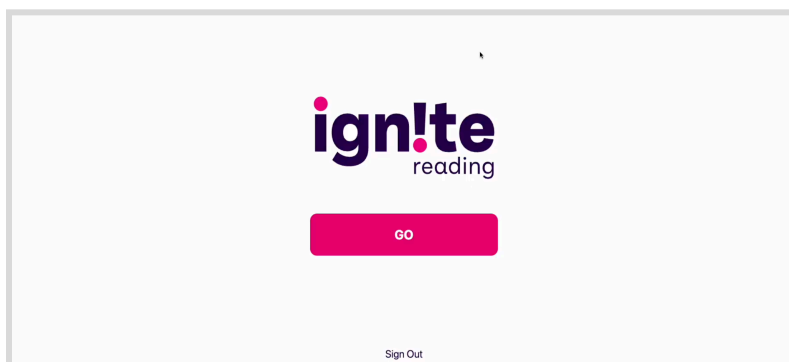
5. A new tab will open up.
6. **Allow audio/video permissions.** Students should ensure that the two toggles (one for video, one for audio) are toggled to "blue" (and not "gray"). This will allow the student to see and hear their tutors. *(NOTE: These may be automatically set from your IT point of contact).*
7. **Click on the "Join" button to join Ignite Reading's virtual classroom**. Once selected, students will join the session in LessonSpace.
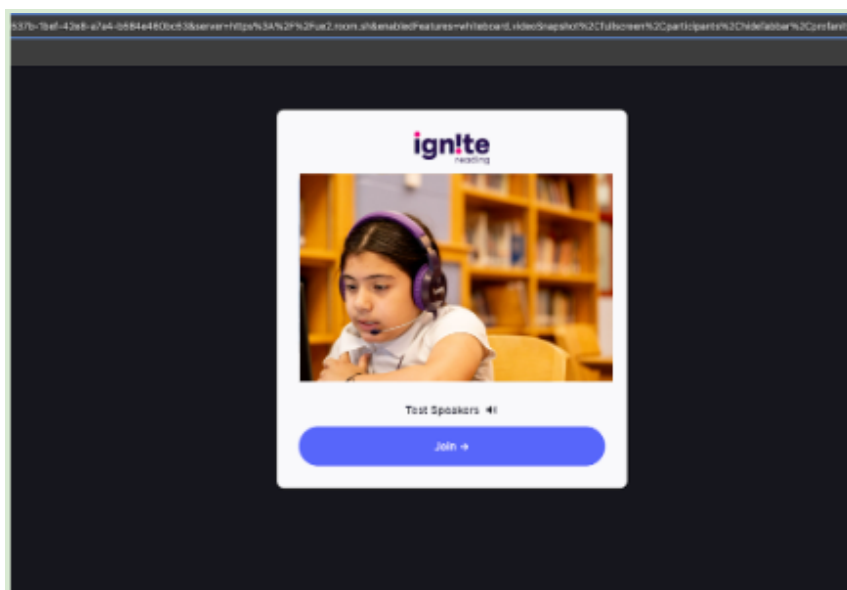
8. **Log Out.** The student can leave the session by closing the browser tab, closing the Go page, or selecting Sign Out. Please note that the student will remain logged into their Clever account and will need to sign out from there as well.

Manual Log in step by step instructions

Below is the step by step process for students to log into their sessions to join their tutor for their lesson.
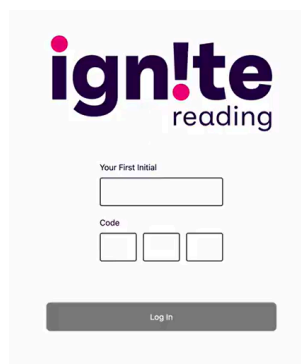
- Step 1: Visit https://auth.ignite-reading.com/login/students

- Step 2: Click "Login with Code"

Login with Code

- Step 3: Insert the Student's First Initial and Code

  - This information will be provided by your school contact.
    - Tip: Save code for future use.
- Step 4: Your child should see this next screen highlighting their upcoming session. Click "Join Session".

  - *Note:* The "Join Session" button will turn purple, at the session start time.
- Step 5: Ensure camera and microphone are enabled
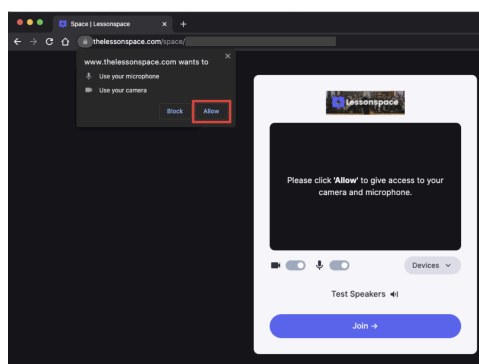
No School Device Sent Home: Accessing Ignite Reading

- Step 1: Navigate to Clever or Classlink by going to your district's login page on your browser. If you don't know your district's login page, you can look for your school or district by going to the following pages:
    - **For Clever:** clever.com/login
    - **For ClassLink:** launchpad.classlink.com
    - **Logging in without Clever or Classlink:** https://auth.ignite-reading.com/login/students
- Step 2: Log in using your district username and password. Your username and password are set up by your school district. They may be your student number, ID, or email address. If you are unsure of your username or password, please contact your teacher.

You can also login using your Clever badge or ClassLink QuickCard:

For Clever:
- Open the web browser and navigate to clever.com/badges
- Hold up the printed badge to the device's webcam. You will be automatically logged in!

For ClassLink:
- Open the web browser and navigate to launchpad.classlink.com/quickcard
- Hold up the printed badge to the device's webcam. You will be automatically logged in!

Setting Up Your Ignite Reading Area

Work Area

- Work with your child to set up a learning area where they can place their device (iPad, Chromebook, etc) on a table, desk or lap desk, similar to what they would have in class. Talk with your child about how they set up Ignite Reading at school for ideas.
- Set up the work area the night before so your child can easily access it the next day.
- Whenever possible, set up the work area in a quiet space so that there are fewer distractions/less noise.

Internet & Resources

- A strong internet connection is required to optimize the quality of the tutoring session
- Headphones are recommended to reduce background noise and help your child stay focused.
    - If the school provides them for you, great!
    - If you have headphones with a microphone these would be ideal. If not, that's OK too - your child can skip the headphones and listen/speak via the external speaker.
    - NOTE: If your child is using headphones and they can't hear the tutor, try taking the headphones out and increasing the volume all the way up. This usually will fix the problem. Your child can then just use the device speakers to hear their tutor and adjust the volume.
- If possible, have a whiteboard/markers or paper/markers nearby that your child can use during the session.

Supervision & Communication

- Adult supervision is required during the program sessions to resolve any tech issues and communicate with the school contact in real time regarding student/tutor absences or other issues.
- Student safety concerns witnessed by the tutor will be communicated to the Ignite team and the Ignite team will notify the school. It is rare, but not impossible for a tutor educator to witness an emergency situation taking place inside a home during a live tutoring session. For emergency situations like this, Ignite will notify the school and local authorities if necessary.

Additional Resources & Trouble-Shooting Tips

Below are links that will help you to address the common issues around your child's camera or microphone as well as best practices (ex: ensuring your child doesn't have extra tabs open while in session):

- Camera and Microphone Blocked
- Audio or video not working
- Best Practices: Virtual Workspace and Devices

- Clever: [For Families: Troubleshooting - Logins to Clever](#)
- Clever: [For Families: Remote Learning with Clever](#)

- ClassLink: [Logging In to Classlink](#)
- ClassLink: [FAQs for Home Users](#)