

Implementation Guide

Timeline

- **Feb. 3-Mar. 18 – Complete Module:** Educators complete asynchronous modules.
- **Implement in the Classroom:** Educators apply the instructional practices in their classrooms.
- **Mar. 17-21 – Provide Feedback:** Pilot participants provide feedback in focus groups and surveys.

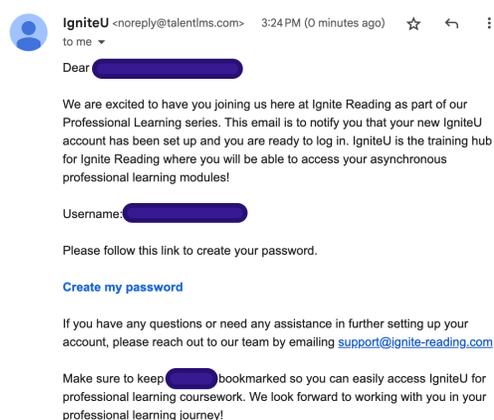
Implementation Steps

1. **Review Pilot Window:** The pilot window is from February 3 to March 18.
2. **Plan for Professional Learning:** Discuss the pilot program with your staff, and plan how the module can be integrated into existing schedules.
3. **Facilitate Completion:** Ensure that all relevant staff complete the module within the pilot window; you may implement the module at your discretion.
4. **Implement:** Support staff as they prepare to implement the practices in their classrooms.
5. **Provide Feedback:** Encourage staff to share feedback through focus groups and surveys.

Accessing and Managing IgniteU Accounts and Module

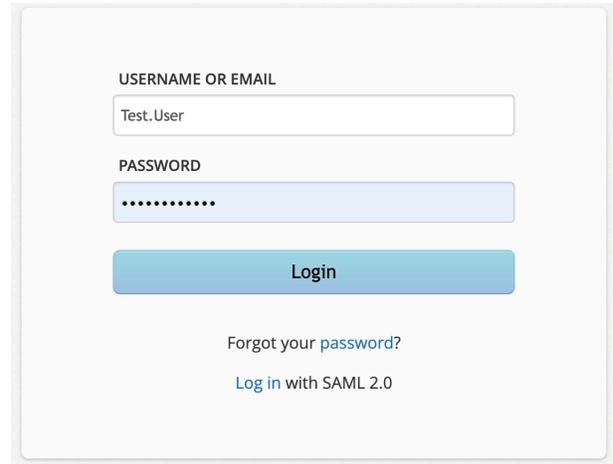
Creating a Username and Password

1. **Register with IgniteU through Email:** You will receive an email from IgniteU (@talentlms.com) with information, including a registration link to create your password.
2. **Create Your Password:** Create your password. Once this step is complete, the system will automatically take you to your personalized home page.



Accessing the Professional Learning Module in IgniteU

1. **Go to the [IgniteU website](#) and enter your login credentials:** On the IgniteU homepage, enter your username and password in the designated fields.
2. **Click Log In:** Once you have entered your credentials, click the “Log In” button to access your IgniteU account.
3. **Navigate to the “Professional Learning” section:** Once you are logged in, you will be directed to your IgniteU dashboard. From there, you will see a series of courses under the “Professional Learning” section.
4. **Access the pilot modules:** Under the “Professional Learning” section, you will find the specific course for the pilot module. Click on the module you wish to access, and begin your professional learning journey.

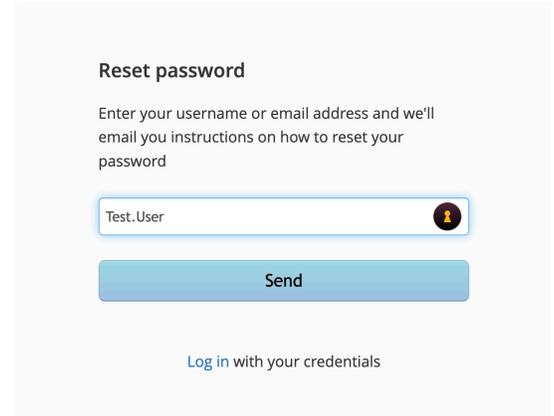


The screenshot shows a login form with the following elements:

- A label "USERNAME OR EMAIL" above a text input field containing "Test.User".
- A label "PASSWORD" above a password input field containing ".....".
- A blue "Login" button.
- A link "Forgot your password?" below the button.
- A link "Log in with SAML 2.0" below the "Forgot your password?" link.

Resetting Your Password

1. **Go to the [IgniteU website](#):** Open your browser, and navigate to the IgniteU website.
2. **Click “Forgot Password”:** On the IgniteU homepage, click the “Forgot Password” link.
3. **Enter your email address:** You will be prompted to enter the email address associated with your IgniteU account.
4. **Click “Reset Password”:** Once you have entered your email address, click the “Reset Password” button.
5. **Check your email:** You will receive an email with instructions on how to reset your password. Follow the instructions carefully to regain access to your IgniteU account.



The screenshot shows a web form titled "Reset password". Below the title, there is a text prompt: "Enter your username or email address and we'll email you instructions on how to reset your password". There is a text input field containing "Test.User" with a small warning icon on the right. Below the input field is a blue "Send" button. At the bottom of the form, there is a link that says "Log in with your credentials".

Support

- Your Ignite Reading Literacy Specialist will provide ongoing support throughout the pilot program. Email them any time at literacy@ignite-reading.com.
- You can also schedule a planning meeting with your Lit Specialist to discuss implementation details and answer any questions.