HFW Data Report - Teacher's Guide

Introduction

The HFW Data Report is designed to help you prioritize which high-frequency words (HFWs) to teach your students outside of their Ignite Reading tutoring sessions. This guide will help you understand how to use the spreadsheet effectively for whole-class and individual instruction.

Teaching Tips

- The suggested teaching order prioritizes the regular words with the most straightforward phonics rules first before irregular words.
- Words with similar phonics patterns reinforce learning.
- Consider teaching words with similar patterns together.
- Use the pronunciation guide to ensure accurate modeling.
- Check out the High-Frequency Words Guidebook for more guidance on teaching High-Frequency Words effectively.

Spreadsheet Organization

Class Overview Tab

The Class Overview tab will help you identify which words need the most attention across your class. Words are organized in a suggested teaching order based on the following:

- How many students have yet to master the word
- Word complexity (regular vs. irregular)
- Phonics patterns

Individual Student Tabs

Each student in your class has their tab showing:

- Their current mastery status for each word
- A suggested order for teaching HFW, personalized to the student's needs
- Detailed information about each word's characteristics

Understanding the Columns

Class Overview Tab Columns

- **High-Frequency Word**: The target word to be taught
- **Suggested Teaching Order**: The recommended sequence for teaching these words
- **Pronunciation**: A guide showing how to pronounce the word using phonetic symbols
- **Number of Phonemes**: The number of individual speech sounds in the word
- **% Ignite Students Not Mastered**: Percentage of students who haven't yet mastered the word
- **Ignite Students Not Mastered**: Names of specific students who need help with this word
- **Regular/Irregular**: Indicates if the word follows standard phonics rules (regular) or not (irregular)
- **Single or Multi Syllable Irregular Word**: Shows if the irregular word has one or multiple syllables
- **Phonics Rules**: The specific phonics patterns present in the word

Individual Student Tab Columns

- **High-Frequency Word**: The target word to be taught.
- **Suggested Teaching Order**: Recommended sequence for this particular student
- **Pronunciation**: Phonetic guide for pronunciation
- **Number of Phonemes**: The number of individual speech sounds in the word
- **Status**: Shows if the word is "Mastered," "Taught," or "Not Mastered."
- **Regular/Irregular**: Indicates if the word follows standard phonics rules
- **Single or Multi Syllable Irregular Word**: For irregular words only
- **Phonics Rules**: Applicable phonics patterns for the word

How to Use the HFW Data Report

For Group Instruction

1. Start with the Class Overview tab
2. Focus on words that:
   - Have a low mastery percentage (more students need help)
   - Follow the suggested teaching order

      ○   Align with your current phonics instruction

      ○   Use the phonics rules to connect the word to your phonics instruction

3. Use the student names listed to form small groups for targeted practice

For Individual Instruction

1. Go to the specific student's tab
2. Follow the suggested teaching order
3. Focus on "Not Mastered" words first, then "Taught" words
4. Use the phonics rules to connect the word to your phonics instruction