

DESE & Ignite Reading Launch Date Timeline

The launch timeline below is designed to provide a high-level overview of the most critical onboarding actions. Districts and schools will receive an Onboarding Plan from their Literacy Success Partner (LSP) that includes these action items and other tasks to complete. If schools need additional time past the deadlines, the launch date will need to shift to accommodate the delay.

Critical Actions Timeline by Launch Date						
Action	Owner	Deadline 9/21 Launch*	Deadline 9/28 Launch	Deadline 10/5 Launch	Deadline 10/12 Launch	Deadline 10/19 Launch
Signed Ignite Reading Agreement**	District POC	8/28	8/28	8/28	8/28	8/28
Identify IT POC & School Leaders**	District POC	8/28	8/28	9/4	9/11	9/18
Intro Ignite Reading to IT POC & School Leaders (via email)**	District POC	8/28	8/31	9/4	9/14	9/21
IT Sync Complete**	District IT POC	8/28	8/31	9/8	9/14	9/21
Identify School Champion	School Leader	8/28	9/4	9/11	9/18	9/25
Onboarding Training	School Leader School Champion	9/4	9/11	9/18	9/25	10/2
Submit Time Slots	School Champion	9/4	9/11	9/18	9/25	10/2
Rosters Due	School Champion	9/11	9/18	9/25	10/2	10/9
IT Test Scheduled	District IT POC	9/11	9/18	9/25	10/2	10/9
IT Test Complete	District IT POC	9/16	9/23	9/30	10/7	10/14
School Staff Training <i>Highly Recommended</i>	School Leader School Champion Teachers	9/16	9/23	9/30	10/7	10/14
Launch		9/21	9/28	10/5	10/12	10/19
Roster changes based on BOY DIBELS	School Champion	10/5	10/12	10/19	10/26	11/2
**These tasks are centralized at the district-level. *We do not recommend a 9/21 launch date for new school partners; we recommend allowing additional time to complete onboarding tasks to ensure a smooth program launch.						